



## **NEO Ride**

### **Board Meeting Minutes**

Thursday, June 20, 2019 at 1:00 p.m.  
COTA, 1600 McKinley Ave., Columbus, OH 43222

#### ***I. Attendance***

On Thursday, June 20, 2019, the meeting was called to order by Ms. Rhoades, Fiscal Officer at 1:00 p.m. The roll was called with all members present.

##### **Board Members and Alternates:**

➤ Valerie Shea	METRO
➤ Shannon Rine	MCPT
➤ Claudia Amrhein	PARTA
➤ Brian Trautman	PARTA
➤ Kirt Conrad	SARTA
➤ Mark Finnicum	SARTA
➤ Jim Gee	TARTA (Elected Acting Chair)

##### **Board Members and Alternates for Members Accepted During the Meeting:**

➤ Matt Dutkevicz	BCRTA
➤ Delene Weidner	BCRTA
➤ Carrie Woody	Lancaster
➤ Darryl Haley	SORTA
➤ Khaled Shammout	SORTA

##### **Other Interested Parties:**

➤ Leslie Baus	Wayne County Mobility Coord (CAWM)
➤ Barbara Rhoades, Fiscal Officer	OTRP
➤ Katherine Manning	OTRP
➤ Ben Capelle, Chairman	Laketran (Attended via Phone)
➤ Nick Davidson	SARTA
➤ John Rayman	CTC
➤ Gena Douthat	TANK
➤ Lisa Leckrone	Perry County Mobility Manager
➤ Ken Reed	OTRP
➤ Andrew Aiello	TANK

## **II. Summary of Board Actions**

- 1. Nominated Director Gee as acting chairman for the meeting**
- 2. Approved the Consent Docket (Amended Agenda and Minutes 03/12/19)**
- 3. Accepted the resolution for BCRTA to join NEORide as a voting member**
- 4. Accepted the resolution for Lancaster-Fairfield Public Transit to join NEORide as a voting member**
- 5. Accepted the resolution for SORTA to join NEORide as a voting member**
- 6. Accepted the financial statement for FYE 12-31-18.**
- 7. Approved recommending to the legislative authorities of NEORide to amend the NEORide Bylaws to allow other states to join NEORide as presented in the Packet.**
- 8. Allow the NEORide Chair to execute the updated pricing addendum for the Masabí EZFare contract.**
- 9. Support a scheduled Masabí/EZFare contract review.**

## **II. Action Items**

*A quorum was established and the Fiscal Officer advised the board of the absence of the named chair, vice chair, and secretary/treasurer. She asked for nominations from the floor for an acting chair to lead the meeting.*

**Motion:** Mr. Finnicum made a motion from the floor to nominate Mr. Gee as acting chairman for the meeting. Mr. Rine seconded the motion. No discussion was heard.

**Vote:** All voted in favor of the motion.

<b>Subject: Consent Docket</b>
--------------------------------

Mr. Gee advised that there were two requested amendments to the agenda. The first item would be to consider allowing the Chairman of the Board to execute the improved pricing addendum to the EZFare agreement with Masabí. The second item would be to consider a structured contract review period for the same agreement with the Board.

Mr. Gee asked for a motion to approve the Consent Docket which included the Amended Agenda as described above and the Board Meeting Minutes from 03/12/19.

**Motion:** Mr. Conrad made a motion to approve the Consent Docket. Mr. Rine seconded the motion. No discussion was heard.

**Vote:** All voted in favor of the motion.

**Subject: BCRTA to Join NEORide**

A resolution was presented from the Board of Trustees of the Butler County Regional Transit Authority (BCRTA) passed on May 15, 2019 for BCRTA to join NEORide as a voting member. Their designation of voting member and alternate was included.

***Motion:***        **Mr. Conrad made a motion to accept the resolution for BCRTA to join NEORide as a voting member. Mr. Rine seconded the motion. No discussion was heard.**

***Vote:***            **All voted in favor of the motion.**

**Subject: Lancaster-Fairfield Public Transit to Join NEORide**

A resolution was presented from the Lancaster City Council on April 22, 2019 for the Lancaster-Fairfield Public Transit to join NEORide as a voting member. Their designation of voting member and alternate was included.

***Motion:***        **Mr. Conrad made a motion to accept the resolution for Lancaster-Fairfield Public Transit to join NEORide as a voting member. Ms. Amrhein seconded the motion. No discussion was heard.**

***Vote:***            **All voted in favor of the motion.**

**Subject: SORTA to Join NEORide**

A resolution was presented from the Board of Trustees of the Southwest Regional Transit Authority (SORTA) passed on May 21, 2019 for SORTA to join NEORide as a voting member. Their designation of voting member and alternate was included.

***Motion:***        **Mr. Conrad made a motion to accept the resolution for SORTA to join NEORide as a voting member. Ms. Shea seconded the motion. No discussion was heard.**

***Vote:***            **All voted in favor of the motion.**

**Mr. Gee welcomed the new members and their voting representatives were acknowledged at 1:16 pm. Mr. Dutkevich, Mr. Haley and Ms. Woody were added to the quorum which became 6 representatives and/or alternates present and accounted for.**

**Subject: Accept Financial Statement for FYE 12-31-18**

Mr. Gee asked for a motion to approve the financial statement for 12-31-18. Ms. Rhoades stated that the Statement was prepared and filed in the Hinkle system. The Auditor of State

has advised they will perform a desk audit for the FYE 2017 and 2018. Ms. Rhoades stated she will advise of their findings.

***Motion:***        **Mr. Conrad made a motion to accept the financial statement for FYE 12-31-18. Ms. Amrhein seconded the motion. No discussion was heard.**

***Vote:***            **All voted in favor of the motion.**

<b>Subject: Amend NEORide By-Laws</b>
---------------------------------------

Ms. Rhoades stated that an amendment to the By-laws to allow members from other states to join NEORide was included in the packet along with a sample resolution for members to use with their Boards. Ms. Amrhein asked what would happen in the future if a non-contiguous or other non-affiliated members request to join NEORide. Ms. Rhoades suggested that although the by-laws would allow for members from other states, it is still a governance decision as to who can and should be admitted to the organization as members. Mr. Haley suggested that possibly affiliation in an MPO of a NEORide member or a similar test could be utilized. It was agreed that a conversation should occur at a future point during some strategic planning as to the long-term membership plan and those who are not related to MPO and the policy surrounding those potential members.

A question was posed as to the timing of the by-law review. Ms. Rhoades requested that the members make every effort to have the change approved as soon as reasonably feasible so the board could ratify the resolutions and officially change the by-laws by September of 2019.

Mr. Gee asked for a motion to approve the “Recommendation to the legislative authorities of NEORide to amend the NEORide Bylaws to allow other states to join NEORide as presented in the Packet”.

***Motion:***        **Mr. Dutkevicz made a motion to approve “Recommendation to the legislative authorities of NEORide to amend the NEORide Bylaws to allow other states to join NEORide as presented in the Packet”. Ms. Woody seconded the motion. No further discussion was heard.**

***Vote:***            **All voted in favor of the motion.**

<b>Subject: Pricing Addendum</b>
----------------------------------

With the addition of the new members, Masabí has agreed to lower the pricing of the EZfare product to all of the NEORide members. There is a pricing addendum with the new agreed pricing which needs to be executed. No other contractual provisions are amended. Ms. Manning confirmed that the pricing would be lowered from 8.5% to 7.9%. Also, that the Masabí branded validators would be lowered in price to \$1,200 each.

Mr. Gee asked for a motion to allow the NEORide Chair to execute the updated pricing addendum for the Masabí EZfare contract.

***Motion:***        **Mr. Conrad made a motion to allow the NEORide Chair to execute the updated pricing addendum for the Masabí EZfare contract. Ms. Woody seconded the motion. No discussion was heard.**

***Vote:***            **All voted in favor of the motion.**

<b>Subject: Contract Review</b>
---------------------------------

With the addition of the new members, Ms. Rhoades indicated that some changes in the terms to the Masabí contract have been requested. She proposed that the full NEORide Board has a time to review and comment on the contract, followed by a time for consolidation and legal review then negotiations with Masabí. The goal would be to complete the contract review by the August 2019 Board meeting. An e-mail and detailed timeline would be forthcoming after the board meeting.

Mr. Gee asked for a motion to support the contract review activities as proposed.

***Motion:***        **Mr. Conrad made a motion to support the Masabí/EZfare contract review. Mr. Finnicum seconded the motion. No further discussion was heard.**

***Vote:***            **All voted in favor of the motion.**

<b>Subject: Approved Work plans &amp; Reports</b>
---

### **1.) Mobile Ticketing**

Ms. Manning presented a short slide show of the activities for EZfare that have occurred to date along with a timeline of activities. It was noted that PARTA, TARTA and Laketran have all launched the visual validation and that no problems have been reported to date. It was agreed that a meeting would be arranged with the new members and Masabí to review the EZfare product. Ms. Manning advised that Masabí has agreed to provide marketing support to the product and that all marketing items will be located in a Dropbox available to any NEORide member for use. Members were encouraged to share their press releases and materials that they have created as well. Ms. Manning reported that the project budget was in the board packet for member review.

### **2.) Multiagency Procurement for NEORide Members**

Ms. Manning discussed the fluids procurement and Mr. Finnicum discussed potential paratransit vehicle procurement. Parties were encouraged to contact them with their interest in these procurements. Interest was raised regarding dispatching software procurement for

paratransit services. Due to general interest it was determined that a committee would be formed to discuss this initiative.

### **3.) RFP for Legal Counsel**

Mr. Rhoades reported that the process will occur over the summer with the timeline of August for the Board to consider the results.

### **4.) Grants**

Ms. Rhoades indicated that three grants are currently before the NEORide members. Due to the quick timing and unique opportunities it is imperative that the NEORide membership begin to work on defining these grants and committing to which members would be involved and the exact ask for each.

Ms. Manning reviewed the Paradox Prize, FTA Integrated Mobility and OTTP grants. A member eligibility and vision statement was included in the packet.

Mr. Conrad advised that SARTA has begun to work toward the FTA Integrated Mobility grant and indicated that a conference call would be held the next day.

Due to the timing it was decided that a call would also be scheduled in the next 7 days surrounding the Paradox Prize.

All interested parties are invited to attend and indicate if they would like to be part of the process.

### **5.) Financial Report**

Ms. Rhoades indicated that the updated financials were included in the Board Packet no questions were heard.

### **6.) Presidents Report**

Mr. Gee and Ms. Rhoades advised in the absence of the Chair that Mr. Capelle would work towards developing a new meeting schedule with the membership.

<b>Subject: Guest Communication</b>
-------------------------------------

Mr. Gee thanked those individuals who remained after the OPTA meeting to observe the NEORide meeting and invited any guest to speak.

Mr. Aiello reported on the activities of TANK and stated their intent to join NEORide once the by-laws were amended. He thanked the NEORide Board and indicated their willingness to be a full partner to the COG.

## Adjournment

At 2:45 p.m., having concluded the business for the day, Mr. Gee requested a motion to adjourn the meeting.

*Motion:*        **Mr. Conrad made a motion to adjourn the meeting. Mr. Rine seconded the motion.**

*Vote:*         **All voted in favor of the motion.**