

Attended Remotely	Did Not Attend
Andrew Aiello Claudia Amrhein Leslie Baus Ben Capelle Katherine Conrad Kirt Conrad Dawn Distler Kim Dunham Matthew Dutkevicz Jose' Feliciano Dean Harris Thomas Horsman Mark Landes Clayton Popik Kenneth Reed Barbara Rhoades Shannon Rine Khaled Shammout Valerie Shea Howard Stewart Delene Weidner Carrie Woody	India Birdsong Lucas Boehn Chasilyn Carter Paul Conway Nicole DeFreitas Gina Douthat Mark Finnicum Marcia Fletcher John Gardocki Dianne Gill Jessica Gissiner Darryl Haley Jarrod Hampshire Andy Hodovan Thom Jeffries Michelle Jeng Travis Jeric Elaine Kilker Jennifer Laughner Paul Martin Judy Rodriguez Debbie Schubert Brian Trautman Brian Zets

Ohio Transit Risk Pool
 NEORide Board of Directors
 April 20, 2020
 1:00 pm-2:00 pm Eastern Time

Meeting Agenda of the Governing Board

1:02 pm Call to Order (Ben Capelle)

Roll Call

Ms. Conrad took roll call, a quorum was met.

Welcome and Introduction of Guests

Disclosure of Annual Conflict of Interest Statements

Ms. Conrad reported that Annual Conflict of Interest Statements have been received by members. She reported that only one conflict had been disclosed and that was Mr. Conrad's marriage to Mrs. Conrad.

Consent Docket

Mr. Capelle asked for a motion to approve the Consent Docket which included the meeting agenda for April 20, 2020 and the Board of Directors Meeting Minutes for February 28, 2020.

Motion: Mr. Harris made a motion to approve the Consent Docket. Ms. Woody seconded the motion. No discussion was heard.

Vote: All voted in favor of the motion.

Approve, Accept and Affirm all items on the Consent Docket

a. Approve Board Meeting Agenda of 04-20-20.

- b. Approve Board of Directors Minutes 2-28-20

Action Items

1. **ACTION – Consider and Approve the revised Masabi Agreement allowing for Uber Integration with EZfare.**

Mr. Capelle stated that he was bringing this motion back to the board in light of new discoveries that data was not available from Uber. Ms. Conrad reported that she had a conference call with both Uber and Masabi and that Uber did not track origin and destination data for transit and therefore would not be able to deliver on the boards wishes to provide that data. Mr. Shammout stated a desire to still receive information entered into Uber's system of where riders are requesting to go.

Ms. Dunham asked why NEORide selected to go with Uber and not other providers. Ms. Conrad reported that Uber developed a contract directly with Masabi and that EZfare is open to entering into a contract with other vendors similar to Uber as well. This is not an exclusive relationship.

Ms. Woody asked for any downsides that NEORide or EZfare may face for entering into this agreement. Mr. Distler stated that she did not feel that there were any that prevented us from moving forward. Mr. Landes did confirm that NEORide would be able to exit the contract if they did not feel satisfied with the arrangement at any time. Mr. Aiello felt that this new arrangement would only increase transits access to potential new rides.

Mr. Shammout asked about the design and marketing that would be done as part of the Uber integration. Mr. Capelle asked Mr. Landes to draft an amendment to the contract to include approval by NEORide of the branding of the EZfare products in the Uber app.

Mr. Capelle asked for a motion to approved the Masabi Agreement allowing for the Uber Integration with EZfare pending the amendment to include approval by NEORide of the branding of the EZfare products in the Uber app.

Motion: Ms. Distler made a motion to approve. Ms. Woody seconded the motion. No additional discussion was heard.

Vote: All voted in favor of the motion

Reports

2. **REPORT - Financial Report @ 03/31/20** (Barbara Rhoades)

Ms. Rhoades indicated that the updated financials were included in the Board Packet. She has received a draft of the audited Financial Statement and will be reviewing and sharing it with the board during the next regularly scheduled board meeting. No questions were heard.

Mr. Harris reported that he has reviewed the Treasurers Report and has approved it.

- a. Balance Sheet
- b. Profit & Loss
- c. Budget to Actual for NEORide
- d. Budget to Actual EZfare
- e. A/R Report
- f. Treasurers Report (Dean Harris)

3. **REPORT - Fiscal Agent** (Barbara Rhoades)

Ms. Rhoades reported on the Administrators Contract report. She informed the board that since the receipt of the IMI Grant, that a new line item has been added and is being tracked by OTRP staff.

- a. Administrators Contract usage Report

4. **REPORT - EZfare Committee** (Matthew Dutkevicz)

Mr. Dutkevicz reported that the committee met and that minutes were provided in the board packet. Ms. Conrad reported that validators are on schedule for delivery to all the agencies. The training are now being scheduled remotely due to COVID-19.

Ms. Conrad also reported that Moovit has finalized their contract with Masabi and that no additional contract will be required between NEORide and EZfare to complete the integration. Mr. Shammout suggested that we table this until the next board meeting and that we find out from Moovit what data sharing may be available.

Ms. Conrad shared the sales figures for February and March 2020. There is a clear drop in March which is to be expected due to COVID-19 and the transits decision to cut fares.

- a. Validator Update
- b. Integration with Moovit
- c. Sales Figures

5. **REPORT - Grants Committee** (Dean Harris)

Mr. Harris reported that the committee has met and that minutes are provided in the packet.

Mr. Harris indicated that at this time NEORide will be moving forward with two grants for OTTP FY2021:

- 1. EZfare Validators for Sanudusky, SEAT and Wayne Counties
- 2. One-call Center for SARTA, Wayne, WRTA, Columbiana, Trumbull and Laketrans

6. **REPORT - MCO Committee** (Ben Capelle)

Mr. Capelle reported that the MCO Committee has yet to meet due to the crisis with the recent pandemic.

He asked Mr. Landes where we were on the language to amend the ByLaws to create and assign members to subcommittees. Mr. Landes agreed to work with staff to ensure new language is prepared for the next subcommittee.

7. **REPORT - Paratransit Committee** (Kirt Conrad)

Mr. Conrad had no report.

8. REPORT - Dues & Strategic Planning Committee (Ben Capelle)

Mr. Capelle stated that the committee had not met. He stated that he was waiting on the results on the strategic planning survey to present to the committee. Now that they were complete, he would be setting up a committee meeting to review and discuss.

9. Report - IMI Grant Committee (Kirt Conrad)

Mr. Conrad updated the board that a kick-off meeting had been set for May and that he had been working with FTA to finalize the grant.

a. IMI Grant Budget Approval

Ms. Conrad asked that the board consider a motion to approved the IMI Grant Budget for NEORide which will encompass NEORide Project Management costs for year one and will be completed funded by the IMI Grant.

Motion: Mr. Harris made a motion to approve the NEORide IMI Grant Budget. Ms. Woody seconded the motion. No discussion was heard.

Vote: All voted in favor of the motion.

10. REPORT - President's Report/Fiscal Agent (Ben Capelle)

- a. Strategic Objectives**
- b. Strategic Planning Survey Results** (Katherine Conrad)

Mr. Capelle asked for NEORide Board Members to review the summary findings from the Survey in the Board Packets. Ms. Conrad reviewed the some of the results from the survey including that coordination was key for members and that EZfare and Grants were the two main priorities.

Guest Communications

- a. Guest Communications (limit 5 minutes)**

Ms. Baus reported that Wayne County was working diligently to provide county-wide transportation by 2021 and is working with the Wayne County Commissioners to submit and application to become a NEORide Member. Mr. Capelle wished them well in their endeavors.

Next Meetings & Adjournment

At 1:56 p.m., having concluded the business for the day, Mr. Capelle requested a motion to adjourn the meeting.

Motion: Mr. Harris made a motion to adjourn the meeting. Ms. Woody seconded the motion. No discussion was heard.

Vote: All voted in favor of the motion.

June 23rd @ 1 p.m.: TBD (close to SEAT & following OPTA Board Meeting)

September 9th @TBD: Nationwide Conference Center, Delaware (before OTRP Retreat)

December 10 @ 1 p.m.: COTA, McKinnley Ave. (following OPTA Board Meeting)

Approved by NEORide Board of Trustees June 23, 2020.