



NEO Ride

Board Meeting Minutes

Wednesday, October 25, 2017 at 11:00 a.m.
One Park Centre Drive, Ste 300, Wadsworth, OH 44281

I. Attendance

On Wednesday, October 25, 2017, the meeting was called to order by Ms. Amrhein at 11:00a.m. The roll was called with all members present.

Board Members and Alternates:

➤ Claudia Amrhein, Chairman	PARTA
➤ Kirt Conrad, Vice Chairman	SARTA (not present)
➤ Richard Enty, Secretary/Treasurer	METRO
➤ Barbara Rhoades, Fiscal Officer	OTRP
➤ Ben Capelle	Laketran
➤ Valerie Shea	METRO
➤ Katherine Manning	PARTA
➤ Joe Yensel	PARTA
➤ Mark Finnicum	SARTA (via phone)
➤ Kristie Petty-Cox	SARTA

Other Interested Parties:

➤ Denny Schooley	DATA
➤ Andy Hodovan	OTRP
➤ Dean Harris	OTRP
➤ Lisa Lamb	OTRP

II. Summary of Board Actions

1. Approved the October 25, 2017 Agenda for the Board Meeting
2. Approved the July 20, 2017 Board Minutes
3. Approved spending no more than \$5,000 to add Laketran on website
4. Approved the Draft Budget for 2018

II. Action Items

Subject: Consent Agenda

Ms. Amrhein asked for a motion to approve the Board Meeting Agenda for October 25, 2017 and the Board Meeting Minutes dated July 20, 2017.

Motion: **Mr. Enty made a motion to approve the Agenda for the day and the Board Meeting Minutes dated July 20, 2017. Mr. Capelle seconded the motion.**

Vote: **All voted in favor of the motion.**

Subject: Guest Communications

Ms. Amrhein asked for introductions and provided an opportunity for guest comments. Mr. Schooley with DATA explained that he wanted to see what NEORide is doing.

Subject: Draft Budget for 2018

Ms. Rhoades reviewed the Draft Budget for 2018 in detail. The amount for the 2018 Membership dues was discussed.

Ms. Manning was asked to get quotes for updating the website.

Ms. Amrhein asked for a motion to approve adding Laketran on the website for no more than \$5,000.

Motion: **Mr. Finnicum made a motion to approve adding Laketran on the website for no more than \$5,000. Mr. Enty seconded the motion.**

Vote: **All voted in favor of the motion.**

Ms. Amrhein asked for a motion to approve the Draft Budget for 2018 including Membership Dues of \$2,500 per member.

Motion: **Mr. Enty made a motion to approve the Draft Budget for 2018 including Membership Dues of \$2,500 per member. Mr. Finnicum seconded the motion.**

Vote: **All voted in favor of the motion.**

Subject: Finance Report

Mr. Harris presented the Balance Sheet, P&L, and Budget to Actual as of September 30, 2017. He stated that NEORide is on budget and does not have any outstanding invoices at this time. No questions or comments were heard.

Subject: Fiscal Agent Report

Ms. Rhoades presented the letter from Dave Yost the Auditor of State which shows proof that the 2016 Auditor has been received and filed. It was stated that the 2016 Audit will be distributed to Board members for their review at the next Board Meeting.

Subject: Fare Reciprocity for Student Passes Update

Ms. Amrhein stated that there is no update at this time.

Subject: Free Fare Friday Updates

Region wide free fare Friday was discussed with several comments made.

Subject: NEORide Website

Let the record show that the NEORide website was discussed earlier in the meeting.

Subject: Multi-Agency Procurement

Mr. Harris reported that he is creating a list of items that are similar to all systems and could be precured together. Mr. Harris stated that he will be asking for bids in January 2018.

Subject: RFI for Mobile Ticketing

Mr. Harris stated that he will begin next week to get quotes from vendors and will invite three to meet with the Board for in-depth demonstrations.

Subject: Align Timetables to Member's Routes

It was stated that no progress has been made on developing better timetables to align with other member's routes.

Subject: Paratransit Coordination

There was no report on Paratransit Coordination.

Adjournment

At 11:55a.m., having concluded the business for the day, Ms. Amrhein requested a motion to adjourn the meeting.

Motion: **Mr. Capelle made a motion to adjourn the meeting. Mr. Enty seconded the motion.**

Vote: **All voted in favor of the motion.**